

## PAYMENT POLICY

This Policy is current as of 03-21-2017.

All payments are to be made in advance of the lesson unless otherwise specified. Payments will be made prior to, or at the beginning of the first lesson of the month. The price for the month will be calculated per lesson, meaning, the student (or student's guardian, if applicable) will pay for the number of lessons to be taken for the month at the beginning of that month. The student will be scheduled for a given time and day of the week. Some months there will be only 3 lessons, some months there may be 5, based on the weekly regular lesson plan.

The first half hour trial will be free of charge if prior arrangements so specify.

Student time slots will be reserved by timely payments. If a student does not pay in full for the month at the time of their first lesson for the month, their time slot will be subject to reassignment. Lessons taken sporadically are subject to availability.

Lessons will be taken at the current place of business and are not usually taken "In Home" (i.e. the student's home). Exceptions may be made at the teacher's discretion. Lessons taken "In Home" are subject to availability and will be subject to additional charges depending on travel time, gas expense, and any other factors deemed reasonable according to the teacher's discretion.

Payments must be made by cash or check payable to Angelique Atchley.

Sign below to affirm that you have read and agreed to these terms of service.

Student name: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Not applicable for students under 18)

Guardian name: \_\_\_\_\_ Signature: \_\_\_\_\_  
(If student is under 18)

Teacher name: \_\_\_\_\_ Signature: \_\_\_\_\_